

## Get To Know...



August, 2004

## Faces To Know...



Project Manager Ken Sragg (center) is pictured above with members of the CAO/CIO Grants Online Program Management Office. From left to right: Sinh Nguyen, Steve Drescher, Lillian Barnes, Ken Sragg, Sarah Maloney (CAO/CIO), Dennis Seem and Nathan Mizzell.

## Message To Our Grants Community

"I'm delighted to be sharing with you this inaugural Grants Online Newsletter. This is an excellent forum to keep NOAA and the Department of Commerce up-to-date on the latest Grants Online activities and status. Thanks to you, we are making great strides towards providing a unique and successful IT Solution that works for our grant-making Community and [www.grants.gov](http://www.grants.gov). Along with our partners, STG/BearingPoint, we look forward to getting your feedback on this newsletter."

-Ken Sragg, Grants Online Project Manager

## What Can You Expect?

The Grants Online Program Management Office has recognized the need for sound training throughout the Grants Online initiative. This component of the Grants Online effort is formatted and geared towards you – a member of the NOAA community. The training effort includes the four activities listed below:

**Orientation** – This phase of the training process will provide information to the NOAA community as a means to familiarize them with Grants Online.

**Skill Building Training** – The Skill Building phase will focus on the skills and steps needed to work effectively with the Grants Online system. This phase of the training program will walk the users through a step-by-step process of how to navigate the new system and complete the grants lifecycle. In order to provide the most effective training, the Skill Building Training phase will be geared towards each specific user type within the NOAA Community.

**Just In Time Implementation Support** – The Just In Time training will provide a "refresher course" of the information received in the Skill Building phase. This will assist users as they begin working live within the system.

**Help Desk** – Both NOAA and BearingPoint/STG have committed to providing the NOAA community with a Grants Online Help Desk that will form a strong foundation for the long-term success of Grants Online. Maintaining user satisfaction, system operability, and efficient workflow is dependent upon the provision of help desk support to address technical, procedural, and program inquiries and issues in a timely and systematic manner.

## When Can You Expect It?

### Orientation\*

Onsite Sessions: August 26, 31

Webinar Sessions: August 23, 25, 27, 30, September 1

**Session registration form and process can be found at:**  
[http://www.ofa.noaa.gov/~grantsonline/gol\\_training.html](http://www.ofa.noaa.gov/~grantsonline/gol_training.html)

### Skill Building Training\*

Federal Program Officers: 6 three-day sessions, beginning in late October and running through early December

Grants Management Division: 2 two-day sessions, beginning in late October and running through early November

Review and Approve Users: 4 afternoon sessions running from early to mid November; 4 morning sessions from early November through early December

External Users: 4 two-hour sessions in early November through early December

### Just In Time Implementation Support\*

Webinar Review Sessions: Early December through early February

\* Dates and times are subject to change based upon levels of need.

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**Legin to system**

## Inbox

**Inbox Items**

**System Tabs**

**Advisories**

Advisory Date	Advisory
07/07/2004 09:41 AM	Iteration Three Testing is Underway.

## Frequently Asked Questions

### What is Grants Online?

It's an automated, corporate wide IT solution that will support NOAA's entire grants life cycle. Grants Online will work in conjunction with applications received from the Grants.gov "Find and Apply" initiative.

### How will Grants Online be able to help me?

1. Streamline your job performance capabilities
  - Improved data quality
  - Reduced amount of paper to sort and organize
  - Expedited IT processing
  - Refined training program to build competency
2. Interactive and improved recipient participation and preparedness after the grant is awarded
3. Improve communications between NOAA offices, grantee community and the public
4. "One-stop" shopping for Federal grants-related activities through a partnership with Grants.gov

### How will Grants Online align with NOAA's goals?

1. Grants Online will help facilitate NOAA's goal of providing Sound, Reliable, State-of-the-Art Research
2. Aligns with the Workforce Management Strategic Plan by displaying organizational excellence in: Leadership, Human Capital, Facilities, Information Technology and Administrative Products and Services

### How will this change affect me?

It will allow you to spend more time doing the tasks you value, such as: research, interaction with the applicant/grantee, performing site visits, etc.

### When will this change affect me?

The training sessions will all build upon each other as we go along. Orientation Training sessions will begin in August, followed by Skill Building sessions October through December, and concluding with Just In Time training December through February.

- Initial system rollout is scheduled to begin in late November.

## Did You Know...

- ...That NOAA was the first agency to receive grant applications through Grants.gov?
- ...That you can track your workflow through the Notifications and Tasks links under the Inbox tab on Grants Online?

### Important Contact Information

Email Address (Training Questions, Grants Online questions, etc.): [GrantsOnline.QandA@noaa.gov](mailto:GrantsOnline.QandA@noaa.gov)

BearingPoint Training Team: Katie Hermosilla, Mark La Fave, Charlotte Arnoldson, Jennifer Hippert, Fahima Zahir, and Jennifer Cha